

**Banner Grange #627 HALL RENTAL AGREEMENT**

Mailing address: P.O. Box 1927, Hall Location: 12629 McCourtney Rd.  
Grass Valley, Ca 95945  
(530)273-8747

This agreement is between the Renter of Record named below and the Banner Grange #627 for the purpose of allowing Renter to use the Grange premises for the following function and terms:

Renter of Record \_\_\_\_\_

Event \_\_\_\_\_

Contracting Individual/s \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Time In: \_\_\_\_\_ Time Out: \_\_\_\_\_

Telephone: H: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Attendance: \_\_\_\_\_

**Terms of Contract:**

1. FEES AND DEPOSITS: A \$ \_\_\_\_\_ security/cleaning deposit is required. This deposit is intended to cover any cancellation fees and only minor damages that may occur during your rental period and in no way limits the renter of record for any damages to the hall, grounds and equipment/furnishings. If damages are noted beyond the value of the deposit, the renter of record and their insurance provider will be billed for the excess. Non-compliance with any Standing Rules for Use of the Hall will result in a \$25 deduction from the deposit for each rule ignored. A letter of explanation and accompanying invoice to the renter will evidence any such deductions. Cancellations: Should you find it necessary to cancel your reserved date(s) please call the Rental Manager. Cancellation of a reservation will be subject to the following conditions/fees: 14 days or greater notice, no forfeiture of deposit; less than 7 days notice 10% forfeiture of deposit. In case of emergency, beyond control of the Banner Grange#627, i.e. natural disaster, The Banner Grange reserves the right to cancel a scheduled event without liability. A full refund of deposit/fees will be made under these terms. Rental Fees: The deposit must be paid when the hall date is reserved, the balance of the rental fee must be paid at least 30 days prior to the scheduled date of any event. Fees will not be refunded for reserved time not used or any violation of the Standing Rules for use of the Hall.
2. INSURANCE: It is the responsibility of the renter of record to provide proof of liability insurance. The certificate of insurance must show the date(s) contracted and the liability in the amount of at least \$1 Million no later than 30 days prior to the contracted date of rental. Banner Grange #627, its officers, agents, members, volunteers or employees, neither assumes or accepts any responsibilities for actions or behavior of your party nor any guests prior to, during or after your scheduled rental. Renter agrees to pay for any damages, misuse, not covered in or excess of their deposit and insurance policy.
3. The Renter of Record, whose signature below verifies receipt, agrees to comply with all terms and conditions of this agreement and the Standing Rules of Use of the Hall, copy provided and shall be bound by such. Failure to comply with this agreement and the

4. Standing Rules of Use of the Hall may be deemed as a breach of contract and the Renter of Record may be held legally responsible to its terms, including and not limited to, forfeiture of any deposits/fees paid or the legal recovery of such.

Insurance Provider: \_\_\_\_\_ Copy of Certificate

Received \_\_\_\_\_  
Signed in agreement this \_\_\_\_\_ day of \_\_\_\_\_

Contracting Individual \_\_\_\_\_ Title \_\_\_\_\_

Grange  
Agent \_\_\_\_\_ Title \_\_\_\_\_

Rental Fee _____
Deposit _____ _____
Cleaning Fee _____
Refund Due _____
Refund Paid _____
Received by _____